

All India Bank Retirees' Federation

(A.I.B.R.F.)

Ref: Delegate Session / 07

January 22, 2012

The Office-Bearers / General Secretaries / C. C. Members
AIBRF

3rd Triennial Delegate Session Arrangements

Further to our earlier circulars dated 31.12.2011 issuing notice for 3rd Triennial Delegate Session and Central Committee Meeting at Kolkata, we below give details of arrangements made by the host unit for **lodging and boarding** for delegates / observers and venue of the conference etc.

Corrigendum

Earlier vide Circular No. 05 dated 31.12.2011, we had advised the venue of the delegate session as Institute of Cooperative Management for Agriculture and Rural Development (ICMARD), Ultadanga, Kolkata. **Please note importantly the venue stands changed and details of the venue for delegate session is as under.**

Uttam Manch (Now named as Ramesh Chakraborty Manch)
Manohar Pukar Road,
Kolkata – 26

Business Session of the conference on 2nd & 3rd March will be held at the above venue. **However, venue for Central Committee Meeting will remain unchanged as advised earlier i.e. ICMARD**

Inaugural Session (open session)

On 1st March evening, Inaugural Session will be held at the following venue: -

University Institute Hall,
Behind College Square,
Bankim Chatterjee Street

The inaugural session will commence at about 4:30 PM and is likely to continue for about 3 hours.

To summarize we will have the following three venues for the meetings:-

Sr.No.	Venue	Meeting	Dates
1	ICMARD Ultadanga, Near Bidhan Nagar, Railway Station, Kolkata	C. C. Meeting	01.03.2012 From 9:00 AM
2	University Institute Hall Behind College Square, Kolkata	Inaugural Session	01.03.2012 From 4:30 PM
3	Uttam Manch (Ramesh Chakraborty Manch) Manohar Pukar Road, Kolkata	Business Session	02.03.2012 & 03.03.2012 11AM - 6PM

Stay Arrangements for C. C. Members

Host unit has made stay arrangements for C. C. Members at ICMARD, Ultadanga, Kolkata from 29.02.2012 afternoon upto 4th March 2012 morning. C. C. Meeting will commence sharp at 9:00 AM (revised time) at ICMARD after the breakfast and will have to be finished by lunch time to enable C. C. Members to attend inaugural session at University Institute Hall which is at a distance of about 5/6 kms and will take about 30 minutes to reach. In view of this, it is our request that all C. C. Members must reach at Kolkata latest by 29.02.2012 evening and must stay at ICMARD only without fail. At ICMARD, accommodation will be provided on twin sharing basis / dormitory with attached bathroom & toilets. In this building about 65 people can stay.

Stay Arrangements for Delegates / Observers

Host unit has made stay arrangements for delegates and observers at the following place:-

**Maharashtra Niwas,
14 / 1, Hazra Road,
Kolkata – 26**

At the above place, arrangements are as under:-

Sr.No.	Particulars	Nos.	Capacity
1	<u>Non A.C. Rooms With common Bathrooms / Latrine</u>	52	127
2	<u>Dormitories (In 3 Halls) With Common Bathrooms / Latrine</u>	3	160

287

However at our request the host unit is making efforts to book some extra rooms in the nearby hotels to reduce load on stay in dormitories. Room allotment will be on 'First Come First served' basis. Rest will be accommodated in the dormitory. It is our request to all our affiliates to advise the delegates to bear with the available arrangements and cooperate with the host unit in this regard who has been taking all possible steps to make the stay comfortable.

This place is about 6 / 7 kms from Hawrah / Sealdha Railway Stations and taxi charges to reach here will be in the region of Rs.70 / 90 as informed by the host unit. This place is at the distance of about ½ km from Uttam Manch where delegate session will be held and can be covered by foot walk in 4 / 5 minutes and at a distance of about 10 kms from University Institute Hall where open session will be held on 01.03.2012 evening. This distance can be covered partly by bus and partly by metro rail.

In addition to the above, we have been advised by the host unit that stay arrangements have been made at the following places at the request of the concerned affiliates / individuals.

Nos.

- | | |
|---|----|
| (a) All Kerala Retirees' Association (At Guest House) | 25 |
| (b) UCO Bank Association | 25 |

(c) Central Bank of India Association (Uttadanga)	15
(d) IOB Association	25
(e) Gujarati Samaj	25
(f) Canara Bank Association	10
(g) BOI Gujarat Association	10
(h) CBI Holiday Home (Cooperative)	<u>25</u>
Total	<u>160</u>

To summarize, stay arrangements are as under:-

Sr.No.	Particulars	Capacity	Distance From Venue	Time to Reach
1	At ICMARD (For C. C. Members)	60	15 Kms	70 Minutes
2	Maharashtra Niwas	287	1/2 Km	5 Minutes
3	At 8 Different Places at the Request of Delegates	160	Not Known	Not Known
Total		507		

The above accommodation will be available from 1st March 2012. (Note: - C. C. Members from 29.02.2012) morning to 4th March morning upto breakfast time. Those delegates who want to have accommodation prior or after these dates should contact the host unit urgently and in any case by 15th Feb.2012. Such arrangement for extra period will be at the cost of the concerned individuals/affiliates. As per the rules prevailing in Kolkata, delegates must carry photo **identity proof** like Driving License / Election Card / PAN Card / Passport in original along with self-certified Xerox copy. This is very important and non-availability of this document at the spot may cause inconvenience. Further, it is desired that delegate / observer should carry letter from the General Secretary of the concerned affiliates nominating his / her as delegates / observers.

Food Arrangements

The host has made the following arrangements for food on vegetarian basis.

On 29.02.2012

- | | |
|--------------------------------|------------------|
| 1. At ICMARD for C. C. Members | Lunch and Dinner |
|--------------------------------|------------------|

On 01.03.2012

- | | |
|--|-----------------------|
| 1. At Maharashtra Niwas | Lunch and Dinner (For |
| Delegates/Observers/c.c. members/ and all guests) | |

On 02.03.2012 & 03.03.2012

Lunch & Dinner For all guests At Marashtra Niwas

Afternoon Snacks For All guests At Uttam MUnch

On 04.03.2012

- | | |
|---|-----------|
| 1. C. C. Members – At ICMARD | Breakfast |
| 2. Delegates / Observers – At Maharashtra Niwas | Breakfast |

In view of the constraints obtaining in the metro city of Kolkata and traffic congestion is the normal phenomena in this city, we request you to take special care on the following points.

- (a) Please advise number of delegates and observers who will be attending the delegate session, their date of arrival and date of departure to the host unit with copy to us so that allocation of accommodation can be done and advised to you in time to avoid last minute confusion in view of multi-locational arrangements of stay.
- (b) Please advise to the host unit in case you need arrangement of stay in nearby hotel at your cost. We have been informed that room tariff in the area is Rs. 800 to Rs. 900 per day on twin sharing basis.

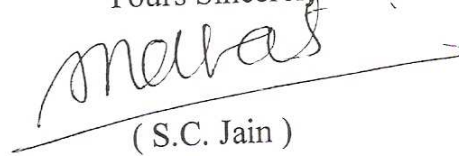
- (c) Since Uttam Manch where delegate session will be held is available for limited time of 12 hours, affiliates are requested to send names of speakers in advance on agenda items so that allocation of time can be done to ensure effective and proper time management.
- (d) The delegates / observers are requested not to keep personal engagements from 1st March to 3rd March 2012 and effectively participate in the conference to make it success.
- (e) Host unit, Bengal Provincial Bank Retirees' Association is taking all steps to make your stay comfortable. However, metros city like Kolkata has certain constraints. Delegates / Observers are requested to bear ~~same~~ inconvenience, if any, in particular in sharing common toilets and staying in dormitories and cooperate with us.

For details, you may contact the following officials of host unit

1. Shri Debesh Bhattacharya (09433017535)
2. Shri Kalyan Sengupta (09231668368)
E-Mail ID: <kalyankumarsengupta43@gmail.com>
3. Shri Sushil Roy (09830501783)
4. Shri Sambhu Das (09330335656)

With regards

Yours Sincerely


(S.C. Jain)

General Secretary