



**CONSTITUTION
OF
ALL INDIA BANK RETIREES' FEDERATION
(A I B R F)
(REGISTRATION. NO. G/6601)**

**UPDATED AS PER
AMENDMENTS APPROVED
IN
GENERAL COUNCIL MEETING
HELD AT
BENGALURU**

From 25th to 27 February, 23

All India Bank Retirees Federation (A.I.B.R.F.)

Article No. 1: NAME:

The name of the organization shall be "ALL INDIA BANK RETIREES' FEDERATION". For brevity, it shall be referred to hereinafter as "AIBRF".

Article No. 2: OFFICE:

- 2.1 **Registered Office:** - The Registered Office of the AIBRF shall be at Ahmedabad and the address of the sending letters, Notices, and for doing correspondence is 246, Ellis bridge, Shopping Center, Second Floor, Opp. Town Hall, Ellis bridge Ahmadabad, 380006.
- 2.2 **Central Office:** - The Central Office of the AIBRF shall be at the place from where the General Secretary functions.
- 2.3 **State Office/s:** The **A1BRF** may establish State Office/s at such place/s as may be expedient for effective administration of its affairs and organizational activities.

Article No. 3: AREA OF OPERATION:

- 3.1 The Area of Operation of the AIBRF shall extend to the whole of the territory of the Indian Union.
- 3.2 However, for the purpose of legal proceedings against the AIBRF, the jurisdiction shall be limited to the place/s where the Registered Office is located.

Article No. 4: DEFINITIONS:

- 4.1 **Bank Retiree:** A Bank retiree shall mean and include a person who has ceased to be in the service of a bank on account of his/her: -
- a) reaching superannuation age;
 - b) voluntarily retiring;
 - c) prematurely/compulsorily retiring;

d) resigning;

But shall not include person who is dismissed. Provided however that this debarment clause will not apply to a person who is discharged/dismissed for trade union work.

4.2 Bank: Bank means any Public Sector Bank — including State Bank of India and its Associate Banks, Private Bank, Foreign Bank, Cooperative Bank, Regional Rural Bank etc. operating within the Indian Territory.

4.3 Primary Member: A primary member is that person who is enrolled as a member by an affiliate of AIBRF.

4.4 Delegate: A delegate means a primary member of any affiliate who is nominated to the General Council of AIBRF by such affiliate in terms of provisions contained in the Article No. 11.

Article No. 5: AIMS & OBJECTS:

AIBRF shall be a non-political body and its AIMS & OBJECTS shall be as follows:

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5.1 To organize and unite all Bank Retirees in India and to foster among them a spirit of co-operation, fellowship and spirit de corps.

5.2 To-affiliate federate or confederate all organizations of the Bank Retirees and to provide an apex body at national level for Bank Retirees.

5.3 To co-ordinate the activities of the various organizations of the Bank Retirees.

5.4 To secure and safeguard the legitimate interests, legal rights and privileges other Bank Retirees.

5.5 To improve the economic and social well-being of the Bank Retirees and to enhance their status.

5.6 To ensure proper representation/s and/or setting up of forum with the concerned authority/ies and/or Indian Banks Association, Bank for redressal of the grievances of the Bank Retirees.

- 5.7 To co-operate with other organizations/institutions/agencies in India and abroad having objectives wholly or in part similar to those of AIBRF by exchange of information, publications, other materials and by undertaking coordinated joint / common programmes.
- 5.8 To establish, health units/clinics, homes for the aged, convalescent homes, sanatoria, clubs, libraries, rest houses and other establishments for relief and/or help to the Bank Retirees and their spouses.
- 5.9 To conduct medical camps for the diagnosis, treatment and/or rehabilitation for all types of diseases and ailments for benefits of the Bank Retirees and their spouses.
- 5.10 To contest - To provide legal assistance and render aid to the Bank Retirees, their spouses and the affiliate/s of AIBRF.
- 5.11 To edit and publish book/s, magazine/s, and periodicals and to produce films, videos, slide-shows, posters and other audio-visual materials and educational aids to further the objectives of AIBRF — including for voicing among other matters, grievances of the Bank Retirees and other fellow senior citizens.
- 5.12 To receive grants, donations, contributions, charities from any persons, firm/corporation/autonomous agency/institution/local bodies or authorities, Central/ State Governments or other institutions for achieving the objects of AIBRF.
- 5.13 To raise funds, borrow moneys from bank/s and/or others, secured by mortgage on the property/ies of AIBRF or otherwise to raise clean loans or unsecured deposits.
- 5.14 To own, acquire, purchase, sell or give on lease-basis property/ies including immovable property/ies for carrying on the activities of AIBRF.
- 5.15 To invest the funds of AIBRF not immediately required, in such investment/s as may be determined from time to time by the Central Committee of AIBRF.

- 5.16 To draw, make, accept, endorse, and negotiate cheques, promissory notes, bills of exchange, hundis and other negotiable instruments in pursuance of the object/s of AIBRF.
- 5.17 To establish Public Trust/s and/or Society/ies under the Acts in force, for implementing/carrying out project/s, programme/s of welfare and other activities in conformity with the aims and objects of AIBRF stated hereinabove.
- 5.18 To do and perform all such other acts and things as may in the opinion of the AIBRF, be incidental or conducive to the attainment of all or an /of the aims and objects of AIBRF.

AIBRF SHALL ENDEAVOUR to further the aforesaid aims & objects by all legitimate, peaceful and democratic methods — including negotiations. Adjudications, meetings/discussions, mass rallies, demonstrations and such other propaganda advocating suitable legislation/s and such other methods as A IBRF may from time to time decide and deem expedient. •

Article No. 6: AFFILIATES/AFFILIATION:

- 61 Eligibility: AIBRF shall allow -affiliation/s to itself the organization/s of Bank Retirees of any of the following types: -
- [a] Any Bank-wise Central / National Organization of Bank Retirees of all cadres encompassing Officer Q supervisory Staff, Clerical Staff and Sub-staff.
- [b] If there exist no such Bank-Wise all cadres' Central / National Organization of Bank Retirees of a Bank for the time being, Then AIBRF shall extend affiliations to:-
- (i) Any Region-wise [consisting of more than one state geographically] or any State-wise Organization of Bank Retirees of a Bank, representing any one or more cadre/s or all cadres. PROVIDED however that as soon as all cadres' Central/National Organization of that Bank is formed and it is

affiliated to AIBRF, then the affiliation's granted earlier by AIBRF to such Region-wise Organization/s, shall stand withdrawn.

6.2 Admission: Any Organization of bank retirees' eligible and seeking affiliation as an affiliate of AIBRF, shall comply with the following requirements: -

(a) It shall undertake to abide by the aims & objects, policy, rules, bye-laws and decisions of AIBRF;

and

(b) It shall submit to Central Committee of AIBRF: -

Duly completed application for affiliation in the prescribed format [Form-1];

(i) Certified and updated copy of its Constitution, Bye-laws, Rules and Regulations;

(ii) Copy/ies of the latest return/s filed by it with the Registrar of Societies/Trade Unions as the case may be;

(iii) Copy of its latest Audited Balance Sheet and Income and Expenditure Account;

(iv) List of Office-bearers and members of the Committee of Management together with their addresses and telephone numbers etc;

(v) Resolution of the appropriate body seeking affiliation with AIBRF and authorizing its General Secretary and/or any other office-bearer to sign the application form for Affiliation and comply with other requirements for admission;

(vi) Payment of Admission fee; and

(vii) Payment of annual subscription.

Article No.7: PROCEDURE FOR AFFILIATION:

- 7.1 All applications for affiliation shall be placed before the Central Committee of AIBRF who shall have powers to accept or reject any application without being required to assign any reason for its decision.

Provided that, in between the 2 [two] meetings of the Central Committee, the General Secretary of the AIBRF may grant provisional affiliation to an applicant, if he is satisfied that prima-facie the applicant is eligible for affiliation and has completed the requisite formalities. Notwithstanding anything to the contrary, if the Central Committee of AIBRF does not ratify the provisional affiliation as above, at its immediately following meeting, the provisional affiliation given shall cease forthwith.

- 7.2 Motion/s for affiliation shall be decided by the Central Committee by simple majority.
- 7.3 Decision/s of the Central Committee in regard to acceptance or rejection of any application for affiliation shall be final.
- 7.4 Affiliation certificate/s shall be issued to the organization/s as per the format prescribed (Form-2)
- 7.5 The Central Committee shall have powers to waive or relax requirements of any or all of the Clauses [b) (ii) to (v) of Article No. 6 under caption "ADMISSION", if the applicant agrees to Comply with these requirements within such reasonable time as may be stipulated by the Central Committee, failing which provisional affiliation given will stand withdrawn.

Article No. 8: ADMISSION FEE:

Every affiliate shall be required to pay admission fee of Rs 1,000/- (Rupees one Thousand Only)

Article No. 9: SUBSCRIPTION:

- 9.1 Every affiliate shall pay to AIBRF, subscription as may be determined by the Central Committee on the basis of the number of primary members on the rolls of such affiliate as on 31st December of the previous year. If a Federation of Bank-wise/Region-wise/State-wise organization/s seek/s affiliation, then it shall pay subscription/s for the total number of primary members on the rolls of all its affiliates/units taken together. This is however subject to the provision as contained in the Article No. 6 [a] (ii) as regards the primary member/s possessing dual membership.
- 9.2 **The rate of subscription at present shall be Rs.15/- per annum for every prime member. The Central Committee of AIBRF shall have full powers to revise the rate of subscription whenever deemed expedient. This rate of subscription which Rs.15/- per annum will be applicable up to 10000 prime members. However, for prime members beyond 10000 Rs.5/-per member per annum will be payable.**
- 9.3 The subscription shall become due on 1st January every year and be paid before the end of March of the year to which the payment relates.
- 9.4 If an affiliate commits default in payment of subscription, the Central Committee, after due notice to the defaulting affiliate, may strike off its name from the Register of Affiliates.

- 9.5 The Central Committee shall have powers condone delay or default or to extend time for payment or impose penalty/fine/s as the circumstances of the case may warrant.
- 9.6 The Central Committee shall have powers to re-admit an affiliate whose affiliation has been withdrawn, on payment of re-admission fee of Rs 1,000/- [Rupees One Thousand only] along with payment of all the outstanding dues and subject to the fulfilling of the requirements of eligibility by that affiliate.
- 9.7 Without prejudice to the provisions of clauses 9.4 and 9.5 above, the Central Committee; if the circumstances so require may debar the affiliate and its nominee/s from participating in the meetings of the General Council, Central Committee, Executive Committee till arrears of subscription/s together with penalty/fine/s, if any, are paid.

Article No. 10: MEMBERSHIP REGISTER:

- 10.1 AIBRF shall maintain a Register showing therein the names and addresses of all its affiliates, their primary membership, subscription/s due and paid and such other particulars as the Central Committee may specify.
- 10.2 The Membership Register shall be open for inspection by any delegate/s of the General Council, any duly authorized representative/s of the affiliate and by any official/s of the Government or other authorities, during the normal hours on any working day/s at the Office of AIBRF with previous notice in writing to the General Secretary.

Article No. 11: STRUCTURE/ADMINISTRATIVE SET UP:

- 11.1 The various bodies of AIBRF constituted under provisions of the Constitution, shall have the following order of precedence, in the matter of powers and authority: -

1. General Council
2. Central Committee
3. Office Bearers Committee

4. Core Committee

5. State Committee's

Further the word Executive Committee is to be replaced by Office Bearers Committee at all places in the Constitution.

11.2 in the event of any conflict in the stand, action, policy or decision/s between any two or more of the above bodies, the decision of the body higher among them in precedence in the above order shall have the over-riding effect.

11.3 General Council: The General Council shall comprise of the delegates nominated by the Affiliates of AIBRF.

[a] The General Council shall comprise of the delegates elected/selected/nominated by the affiliates of AIBRF in the manner as per the provisions of their respective constitutions on the basis of 1 (one) delegate for every block of 150 primary members or major fraction thereof within minimum 1 (one) and maximum 70 (seventy) delegates from one affiliate.

[b] The delegate/s nominated to the General Council shall hold the office during the pleasure of the affiliate which has nominated him/them to the General Council. The affiliate shall have the right to recall a delegate and substitute another in his place, by giving notice to that effect to the Central Committee of AIBRF. Such notice shall be signed by the President/Chairman and General Secretary of that affiliate.

[c] Notwithstanding anything contained in clause [b] above, if the delegate of the General Council recalled by the affiliate, happens to be an office-bearer of the Central Committee of AIBRF, such recalling shall not affect the position of such office-bearer since his election to that post has been made directly by the entire electoral body of delegates of the General Council. Such office-bearer shall continue to hold his office for the entire tenure of the General Council,

subject to the other provisions as regards vacation of his office due to resignation, death, expulsion/removal etc.

Article No.11.4 Central Committee

The Central Committee of AIBRF shall consist of office bearers directly elected by the General Council in the Triennial Conference and other Committee Members nominated by the affiliates as provided hereinafter. The office bearers shall be elected unanimously but in case of division, the election shall be held through secret ballot, which will be conducted by an Election Officer appointed by the Executive Committee.

- (a) Office Bearers Committee: The following Office Bearers elected by the General Council shall be termed as Office Bearers Committee of AIBRF:

Chairman	: One Post (1)
President	: One Post (1)
Vice President	: Fifteen Posts (15)
General Secretary	: One Post (1)
Joint General Secretary	: Two Posts (2)
Deputy General Secretary	: Six Posts (6)
Organizing Secretary	: Twenty-Six Posts (26)
Treasurer	: One Post (1)
TOTAL	: 53 POSTS

Out of the above Office Bearers as mentioned in clause 11.4 (a) one post of Vice President & one post of Organizing Secretary to be reserved for Woman Delegate.

11.4 (a-1) Ministers of State or Central Government or the persons who own office of profit cannot be Committee Members/Office bearers of the Federation as per provision made in clause 22(4)_f under Trade Union Act-1926.

(b) Central Committee Members:

(i) The delegates of every affiliate shall nominate one Central Committee member from among themselves for each block of 600 (Six Hundred Only) primary members or major fraction thereof subject to minimum one (1) and maximum Ten (10) Central Committee Members from one affiliate. The General Secretary of State Committee of AIBRF shall be nominated to Central Committee of AIBRF as permanent invitee if otherwise not in the body of Central Committee of AIBRF as office bearer or central committee member.

(ii] There shall not be any permanent invitee to the Central Committee. Subject to maximum 2 invitees at any meeting. The General Secretary in consultation with the President may invite any person/s as invitees to attend a meeting of the Central Committee. However, such invitee/s may attend and deliberate at that particular meeting, but shall not be entitle to vote at such a meeting.

[iii] The Central Committee shall have powers to co-opt maximum 2 Central Committee members from and among the women delegates.

11.5 Office Bearers Committee:

The Office Bearers Committee shall consist of all the office bearers of AIBRF as mentioned in clause 11.44[a] above.

11.5.A Core Committee shall consist of the Chairman (1), President (1), General Secretary (1), Jt. General secretary (2) & Deputy General Secretary (6)
Total 11 members.

Article No.11.6

11.6 State Committee:

Having regard to its policy of organizing the Bank Retirees, the AIBRF shall ensure that the State Committee in different States is formed for carrying out its Organizational programs effectively and for strengthening its base at grass root level. The State Committee, as an extended arm of the Central Committee of AIBRF shall function strictly under the supervision & discipline of AIBRF.

11.6.1 All State Federations/bodies irrespective of their names which are in existence or to be formed in future shall be known as State Committees of AIBRF Unit. (In the blank, name of the State to be inserted).

11.6.2 The State Units of all affiliates of AIBRF shall become members of the State Committee of their area on automatic basis.

11.6.3 No State Committee shall henceforth grant affiliation to bank wise State Organizations.

11.6.4 Day to day affairs of the State Committee shall be conducted by the Managing Committee to be elected by State Units of the affiliates. However, Office bearers and Central Committee Members of AIBRF in the State shall become Ex-Officio members of the Managing Committee of State Committee if not elected otherwise.

11.6.5 The State Committee shall submit its annual report on its functioning to the General Secretary of AIBRF failing which appropriate action shall be initiated against such defaulting State Committee/s by the Central Committee.

11.6.6 The State Committee shall collect funds required to run its activities through the following four sources:

(i) Collection of annual membership fee not exceeding Rs.15/- (Rupees fifteen only) per primary member of bank wise state organizations, (ii) Collection of levy/donation from bank wise state organizations to meet its financial requirements, (iii) Raising funds through charity show, selling of coupons and through other cultural activities and (iv) to collect donation from well-wishers.

11.6.7 Central Committee of AIBRF shall have the power to supersede and nominate new Committee for the remaining period for the reasons assigned to with support of minimum 2/3rd majority of the Central Committee Members present.

11.6.8 State Committees shall have power to form District/Town Committee for the purpose of carrying out programs and policies of AIBRF and related activities and to prepare necessary rules and regulations to run activities of such Committees.

11.6.9 The State Committees shall have power to run social/educational and other activities, which are in conformity with the aims & objects of AIBRF.

- 11.6.10 The tenure of State Committees shall be identical to the tenure of Central Committee of AIBRF and shall terminate with the end of the tenure of Central Committee of AIBRF. Election to the Managing Committee/Executive Committee shall be held within maximum 3 months of constitution of Central Committee of AIBRF.

Article No. 12: TENURE:

- 12.1 The tenure of the General Council, Central Committee, Executive Committee and State Committee shall be of 3 [Three] years. They shall continue to function till the new body/ies viz Council, Central Committee, Executive Committee and State Committee/s respectively come into existence as provided in this Constitution.
- 12.2 The tenure of the office-bearers of the Central Committee and Executive Committee shall be 3 [Three] years. They shall, however, continue to hold office till elections are held at the next triennial General Council meeting.
- 12.3 Nominated members of the Central Committee and the State Committee/s shall hold office during the pleasure of the affiliates who have nominated them. Subject to the above, the tenure of such nominated members to the Central Committee/State Committee/s shall be 3 [Three] years and they shall continue to hold their posts as members of the Central Committee or -of the State Committee/s as the case may be, till the new Central Committee/State Committee/s comes into existence.

12.4 Notwithstanding the above, a delegate of the General Council, an office bearer and / or member of the Central Committee, Executive Committee and of State

Committee/s who ceases to be a primary member of the affiliate on whose behalf he or she has been nominated/elected to the respective bodies, shall forthwith cease to be a delegate/office-bearer/committee member as the case may be.

Article No. 13: PERIODICITY, BUSINESS/POWERS AND NOTICE:

13.1 General Council:

The General Council shall be the supreme body of AIBRF and shall have powers to take all decisions relating to the policy matters — including amending, altering, adding, substituting and rescinding any one or more clause/Articles of this Constitution.

[a] Periodicity: The General Council shall meet once in 3 [Three] years at such place and time as may be decided by the Central Committee, to transact the following business: -

Business:

i} To consider and adopt the Report and audited statement/s of Accounts.

ii} To appoint Auditors:

iii} To consider amendments to the Constitution as recommended by the Central Committee and/or brought forward by the delegate/s after giving due notice:

iv} To elect Chairman, President, General Secretary and other Office-bearers to the Central Committee from and among the delegates of the General Council and Committee Members nominated by the affiliated units.

v} To admit maximum 2 [Two] Honorary member/s who are otherwise not eligible to become primary member/s of any affiliated of AIBRF. [The Central Committee may recommend to the General Council admission of person/s who,

in its opinion; are social worker of repute and/or representative/s of any organization/s having similar aims and objects as that of AIBRF. Honorary member/s will not be required to pay any subscription/s and his/their tenure shall be co-terminus with that of the General Council at which he/they are admitted as honorary members].

vi] To consider Resolutions/propositions/motions as recommended by the Central Committee and/or brought forward by member/s after giving due notice.

vii] Any other matter with the permission of the Chair.

Only delegate/s nominated to the General Council by affiliate/s will be eligible for elections and shall have powers to vote at the ordinary or special meeting/s of the General Council.

[b] Special Meeting: The General Secretary in consultation with the President may convene a special meeting of the General Council for transaction urgent specific business.

[c] Notice: Notice of 60 clear days will be necessary for the ordinary meetings of the General Council.

[d] Delegate Fee: The Central Committee shall be competent to decide about the delegate fee and other levies to be charged to the affiliates.

Notice for a special meeting of the General Council convened by the General Secretary as above shall be of 30 clear days.

Notice for the ordinary as well as special meetings of the General Council shall be sent to the registered addresses of the delegates by ordinary post or by any other approved mode. Non-receipt notice by a member or by few members shall not invalidate the proceedings of the meetings.

Delegate/s desirous of moving any resolution/motion at any ordinary special meeting of the General Council, shall at least 15 clear days' Notice to the Central Committee thereof.

13.2 Central Committee:

[a] Periodicity: Meeting of the Central Committee may be convened at least once in 12 [Twelve] months.

[b] Business/Powers:

[1] It shall be the duty and responsibility of the Central Committee to implement the programs, policies and directives of the General Council and to take all such measures as may be necessary within the frame-work of this Constitution for strengthening the organizational and financial position of AIBRF.

[ii] When the General Council is not in session and the Central Committee is of the opinion that it is not feasible to convene a meeting of the General Council to decide any matter of urgent nature which should ordinarily have been referred to the General Council, the Central Committee shall have the powers and discretion to take such action as may be necessary. In such an eventuality, the Central Committee is required to report such matter/s to the General Council at the earliest possible opportunity. This is however subject to the condition that the Central Committee shall not consider/decide on the matter/s specifically set out in Article No. 13.1 [a] (i) to (v) as the business/agenda to be transacted by the General Council only.

[iii] Subject to the provisions contained above, the Central Committee shall have powers to take decisions on any issue relating to AIBRF and such decision/s should be conveyed to all affiliates/delegates and others concerned by the General Secretary.

[iv] Without prejudice to the generality of the foregoing powers, the Central Committee shall have powers to frame rules for: -

- 1) Conduct of the business at meeting/s of General Council, Central Committee and State Committee/s;
- 2) Conduct of elections;
- 3) Delegation of authority and powers to the Office-bearers;
- 4) Affiliation with another organization/s;

- 5) Inspection of Register of Members and Accounts;
- 6) Reference of dispute/s for arbitration;
- 7) Remuneration and other terms and conditions of the staff of AIBRF;
- 8) Reimbursement of travelling and other expenses to the Office-bearers; and
- 9) Allocation funds, sanction of expenditure and maintenance of Accounts etc.

[v] The Central Committee shall have powers to form/appoint sub-committee/s for implementation of the objects/programs of AIBRF and to nominate on such sub-committee/s members from among themselves and/or any member/s from the affiliates.

[vi] The Central Committee shall have powers to appoint on remuneration such person/s as necessary for conducting proper and smooth administration of the affairs of AIBRF.

[vii] The Central Committee shall have powers to impose levy/ies on primary members of the affiliates for monetary benefits derived by them through the efforts of AIBRF.

[viii] The Central Committee shall have powers to collect special contributions from affiliates to meet unexpected expenses to carry out various action plans/programs in the interest and benefit of bank retirees.

[ix] The Central Committee shall have powers to impose punishment including expulsion from his/her position on any delegate/s, committee member/s and/or office-bearer/s, if in its opinion, such delegate/s, committee member/s and/or

office-bearer's is found to be acting against the advice, directive, policy or resolution of the Central Committee/General Council and/or refuse to comply with such advice, directive, policy or resolution and/or is guilty of anti-AIBRF activities and/or practices and/or such other activities detrimental to the cause of AIBRF, after issuing a show-cause notice and giving him opportunity to explain his/her conduct. However, the person aggrieved by such punishment, shall have the right to appeal to the General Council.

[x] The Central Committee shall also have powers to terminate the affiliation of an organization, subject to giving such organization prior notice and opportunity to explain, on the following grounds: -

- if any affiliate commits a default in payment of subscription's as mentioned in Article No. 9;
- if any affiliate acts in violation of the aims, objects, and policies of AIBRF;
- if any affiliate fails to comply with any decision/s, resolution/s of the Central Committee/General Council;
- if any member/s, office-bearer/s and/or representative/s of such organization engages in acts violative of the discipline of AIBRF that appropriate disciplinary action be taken by such organization against its errant member/s, office-bearer/s and/or representative/s, the organization neglects, fails or refuses to take such action.

[xi] The Office-bearers elected at the General Council and Committee members nominated to the Central Committee shall be ex-officio members of the respective State Committee/s in whose area of operation they reside.

[xii] Vacancies in the posts of office-bearers of the Central Committee caused by death, resignation or removal; shall be filled up by co-option by the Central Committee from among the delegates of the General Council or by nomination as the case may be.

[xiii] Any office-bearer/member of the Central Committee who fails to attend 2 [Two] consecutive meetings of the Central Committee without obtaining leave of absence, will be deemed to have vacated his/her position on the Central Committee. The Central Committee shall; however, have powers of restitution of such vacation.

[c] Notice: A notice of 30 days will be necessary for convening a meeting of the Central Committee. However, in exigencies, a shorter notice can be given.

13.3 Office Bearer Committee:

[a] Periodicity: The Office Bearer Committee will normally meet once in Six Months or as often as expedient.

[b] Business/Powers: The Office Bearer Committee shall guide and assist the President and the General Secretary to carry out the functions of AIBRF effectively, economically and smoothly. The Executive Committee shall have

powers and authority to carry out duties and functions as decided by the Central Committee within the framework of the Constitution. The Executive Committee will discuss the issues, matters placed before it by the General Secretary and will formulate its views and/or action points to be placed before the Central Committee for taking final decision/s.

[c] Notice: A notice of 30 days will be necessary for convening the meetings of the Executive Committee. However, in emergent circumstances, a shorter notice can be given.

13.4 CORE COMMITTEE:

[a] **Periodicity:** The Core Committee shall meet as & when required to discuss organizational matters of urgent nature at the short notice. This shall be convened by General Secretary.

[b] **Business/Powers:** The Core Committee shall guide & assist the General Secretary to carry out the functions of urgent nature of AIBRF effectively, economically & smoothly. The core committee shall have the authority to exercise the powers of Central Committee. The Core Committee will discuss the issues, matters placed before it by the General Secretary and formulate its views and/or action plans to be placed before the Office Bearers Committee and Central Committee of AIBRF for ratification.

[e] Notice: A notice of 15 days will be necessary to convene the meeting of State Committee. In emergent circumstances, a shorter notice can be given.

Article No. 14: REQUISITIONED MEETING/S:

On requisition made in writing by not less than $1/3$ ^d [one-third] delegates/members of the General Council/Central Committee for transacting specific business/agenda, a meeting of the General Council/central Committee as the case may be, shall have to be convened by the General Secretary by issuing notice for such requisitioned at the Registered Office/Central Office of AIBRF. In the event of the General Secretary failing to convene such requisitioned meeting

within the specified period of 45 days, it is mandatory for the President, to convene and hold such requisitioned meeting by giving proper notice of not less than 15 days to all concerned. Such requisitioned meeting shall not transact any business other than that specified in the requisition. However, if the required quorum is not present at the scheduled time and place of the meeting, then the requisitioned meeting shall stand dissolved without transacting any business.

Article No. 15: QUORUM:

[a] Quorum for the meetings of the General Council, Central Committee, Executive Committee and State Committee/s shall be $1/3^{\text{rd}}$ [one-third] of the number of delegates/members of the respective bodies.

[b] No quorum will be necessary for any adjourned meeting on the same day and place; after waiting for one hour from the scheduled time of the meeting.

Article No. 16: DECISIONS:

[a] All motions before the General Council, Central Committee, Executive Committee or State Committee/s unless otherwise provided in this Constitution, shall be decided by simple majority. Each member shall have one vote. President of the meeting shall not vote except when there is a tie.

[b] All decisions of the General Council, Central Committee, Executive Committee and State Committees shall be binding on the members of the respective bodies.

Article No. 17: FUNDS:

The funds of AIBRF shall vest in the Central Committee and may be spent for implementing/carrying out the aims and objects, purposes and affairs of AIBRF.

[a] The source of finance of AIBRF shall comprise of affiliation fees, subscriptions, penalties, levies, donations, contributions from primary member/S and well-wishers, delegates fees etc.

[b] The funds of AIBRF shall be kept with Public Sector and/or Scheduled commercial Bank/s in current, savings and/or time deposits accounts as decided by the Central Committee from time to time. Such account/s are to be operated upon by and cheques to be signed by ANY TWO of the following office-bearers - viz. by PRESIDENT or GENERAL SECRETARY JOINTLY WITH the TREASURER.

[c] The Central Committee shall be responsible for protecting and proper application of the funds, properties and effects of AIBRF.

[d] The Treasurer shall be responsible for proper maintenance of different books of accounts and registers.

[e] The Treasurer may keep up to Rs 10,000/- [Rupees Ten Thousand only] as petty cash on replenishment basis against bills.

[f] The General Secretary shall cause the accounts of AIBRF to be audited by the Chartered Accountant/s approved by the General Council for the year ending 31st December. every year and present the same to the Central Committee for approval.

[g] The books of accounts shall be open for inspection by Government officials and any authorized representative/s of the affiliate/s, subject to proper notice and during the normal office hours of the Central Office of AIBRF.

[h] The Accounting Year of AIBRF shall be from 1st January to 31 December.

[i] **Article No. 18: DUTIES:**

18.1 Chairman: Chairman, if and when elected, will look after the overall interest of AIBRF and his advice and guidance shall be taken in all the matters.

18.2 President: The President when present shall preside over all the meetings of AIBRF including its committee meetings, preserve order, sign all the minutes and shall have a casting vote only. The President shall have powers to convene emergency meetings of the Central Committee/Executive Committee.

183 Vice-Presidents: The Vice-President/s shall assist the President in the discharge of his duties. In addition, the Central Committee may assign specific duties/tasks to the Vice-President/s to be carried out by him/them. In the absence of the President, any one from the Vice-Presidents presents as decided by the General Council/Central Committee/Executive Committee as the case may be, shall preside over the respective meeting/s.

18.4 General Secretary: The General Secretary shall perform all such functions as are necessary for achieving the objects of AIBRF. He shall conduct all correspondence, convene and hold all the meetings of the General Council; Central Committee and Executive Committee in accordance with the provisions in the Constitution, take- minutes which shall be read and confirmed at the next meeting/s and signed by the President of that meeting/s. He shall conduct all administration of Central Office of AIBRF, make representation/s, arrange interview/s and exercise supervision over all the affairs of AIBRF. He shall prepare a report on the working of AIBRF and submit the same to the General Council at its triennial/special meeting/s after obtaining approval of the Central Committee. The General Secretary shall be responsible for submitting the statements and returns etc. to the various authorities as required under the laws/acts in force.

18.5 Joint General Secretary: The Joint General Secretary shall assist the General secretary in carrying out all the functions and duties enumerated in Article 18.4 above. He shall also independently carry out functions/duties allocated to him by the General Secretary in consultation with the Central Committee. In the event of

the General Secretary not being available for organizational work for long duration, the Joint General Secretary shall act in place of the General Secretary.

The Deputy General Secretary will carry out the functions/duties allocated to him by the General Secretary for smooth & effective discharge of his duties as enumerated in article 18.4 above.

18.6 Organizing Secretaries: The Organizing Secretary/ies shall be responsible to organize the bank retirees and form bank-wise composite/cadre-based organization/s as feasible within the area/s of operation allocated to him/them by the Central Committee. Their ultimate objective will be to bring all the bank retirees to the fold of AIBRF through affiliated organizations. They should ensure proper co-ordination among various affiliates and State Committee/s. They shall make periodical reports to the General Secretary on the state of organization/s falling within respective geographical area of their operation/s.

18.7 Treasurer: The Treasurer shall be responsible for all the moneys which may from time to time be received into the funds of AIBRF. He shall make payments towards all expenditure sanctioned by the Central Committee and/or the General Secretary. He shall prepare vouchers / statements for all the expenses and get signed by the General Secretary. He shall keep the records and accounts of all receipts and payments against relative vouchers. He shall ensure that all bills, vouchers etc. are received / prepared before payment/s are passed and signed by the General Secretary. He shall operate upon the bank account/s and sign cheques etc. jointly with any one of the other authorized signatories as mentioned in the Article No. 17 [b] of the Constitution. It shall be the primary responsibility of the Treasurer to submit periodical reports/statements on the funds position of AIBRF to the Central Committee/Executive Committee, to prepare the accounts of AIBRF and get them audited by the auditors within the reasonable period.

18.8 Assistant Treasurer: The Assistant Treasurer shall assist the Treasurer to carry out all the above-mentioned duties and functions of the Treasurer and shall perform such other duties as may be assigned to him by the Central Committee/the General Secretary. He shall work as Treasurer in the absence of the Treasurer.

Article No. 19: LEGAL PROCEEDINGS:

AIBRF, a body corporate, may sue or be sued upon in the name of its General Secretary or in the name of any other person/s so authorized by the Central Committee in respect of its own interest, rights and obligations. AIBRF may take legal proceedings in the name of its General Secretary or in the name of any other person/s so authorised by

the Central Committee on behalf of its affiliate/s or on behalf of the Bank Retirees collectively or on behalf of, a class of Bank Retirees or on behalf of any individual bank retiree, if specifically authorized by him, for enforcement or protection of their legal and fundamental rights.

Article No. 20: INTERPRETRATION & REMOVAL OF AMBIGUITIES:

he Central Committee may issue clarification/s for removal of ambiguities, if any, and such clarification's shall be treated as part of the constitution. All such clarification/s shall be placed before the General council at its next meeting for ratification.

Article No. 21: CODE OF DISCIPLINE

Affiliates of AIBRF and its officials, committee members and delegates shall abide by provisions of the Constitution as amended from time to time and shall ensure their any action is non-violative of any provision of the Constitution of AIBRF. The Central Committee shall be responsible for enforcing code of discipline among the affiliated. The General Secretary will be responsible to submit instance of violation, if any to the Central Committee who shall issue necessary direction in this regard after due consideration of the matter.

Article No. 22: DISSOLUTION

The General Council shall have full power to dissolve AIBRF with the consent of $3/4^{\text{th}}$ (three-fourth) of the total number of. delegates present at the meeting of the General Council convened for that specific purpose after giving a due notice. The disposal of assets of AIBRF on dissolution, after meeting the liabilities, if any, shall be disposed of in accordance with the decision of that meeting of the General Council and dissolution will be

made after obtaining necessary permission of concerned authorities and as per the laws/rules prevailing at the time of dissolution.



